

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: May 13 , 2015

To: Board of Directors

From: Mark E. Mills, Fire Chief



Subject: Chief's Update

RECOMMENDATION:

For the Board's information

FLEET

Chevrolet Volt in service

Chipper and truck in service

FACILITIES

Station 18

Station 19

Station 20

Station 21

No other significant changes or repairs are being made at this time.

PERSONNEL

ACTIVITIES

FIRE PREVENTION

March, 2015

Construction Permits 17

Planning Applications (Plan Review) 23

Fire Protection Permits 12

Total Plan Reviews 52 (Does not include re-submittals)

AGENDA ITEM # 20
Date 5/13/15

Construction Finals	12
State Mandated Inspections	7
Re-inspections	9
Sprinkler Hydro Inspections	6
Re-inspection	2
Sprinkler Final Inspections	11
Re-inspection	2
VMP Inspections	7
Resale Inspections	40
Code Enforcement	4
Photovoltaic (Solar)	2
Underground Fire Line Inspections	
Hood & Duct Final Inspection	
Underground Storage Tanks (Fuel)	
<i>Total Inspections</i>	<i>102</i>
Pre-Construction Meetings	3

April, 2015

Construction Permits	23
Planning Applications (Plan Review)	9
Fire Protection Permits	11
<i>Total Plan Reviews</i>	<i>43 (Does not include re-submittals)</i>

Construction Final	6
State Mandated Inspections	14
Re-inspections	10
Sprinkler Hydro Inspections	11

Sprinkler Final Inspections	6
Re-inspections	4
Fire Alarm Final	2
VMP Inspections	4
Resale Inspections	41
Re-inspections	4
Code Enforcement	4
Photovoltaic Inspections	2
Underground Storage Tanks (Fuel)	1 tank
Underground Fire Line Inspections	
Hood & Duct Final Inspection	
<i>Total Inspections</i>	<i>109</i>

Pre-Construction Meetings 5

Chief Mills attended:

3/12 FASIS Board meeting in Sacramento, appointed to Oversight Committee
3/15 Marin County Fire Chief's Association installation dinner, sworn in as Secretary
3/16 Met with property owner from 115 San Anselmo Ave., met with Nationwide to install optional 457 plan, delivered Tahoe seat to be recovered
3/17 Met with Sleepy Hollow Fire District Board members to discuss 2013 CFC adoption
3/19 Marin County Fire Chief's Association meeting, purchased Chevrolet Volt
3/24 San Anselmo Town Council meeting
3/25 San Anselmo staff meeting
3/26 Met with Liebert, Cassidy, and Whitmore on FLSA issue
3/29 Completed Managing Public Administration class through Columbia Southern University
3/30 – 4/3 Situation Unit Leader Training in Sacramento
4/6 Met with Garrett Toy concerning labor negotiations
4/8 – 4/10 Fire District Association of California conference, appointed to Legislative Liaison
4/15 Met with 50 Fernwood property owner
4/16 Marin County Fire Chief's Association
4/20 off on vacation leave
4/21 – 4/23 Incident Management Team meetings in Sacramento
4/27 Staff officer's meeting, met with Ross Interim Town Manager
4/29 Strike Team Leader recertification in Foster City

4/30 Met with labor concerning wellness program
5/4 Met with Fairfax Disaster Council
5/6 Monthly Management Committee meeting

BC Mahoney attended:

3/16 Active Shooter Meeting
3/17 Met Todd Lando regarding SHFPD "Firewise community"
3/18 Met Sean Condry regarding SA parking issues
3/25 High School interview regarding scotch broom hazards
3/30 Strike Team refresher course
4/6 Mental Management Class
4/16-17 MCFD captains assessment center
4/23 B/C and Chief meeting
5/4 Fairfax EOC meeting
5/5 Met Todd Lando

Battalion Chief Stasiwoski attended:

3/12 California State Fire Training workshop at Santa Rosa Junior College
3/18-23 Teleconferences and meeting with MMWD concerning upcoming projects
3/23 Meeting with Nationwide representative concerning training
3/23 Shift meeting to recognize personnel achievement and shift reassignment
3/31 Marin County Training Officer's meeting
3/28 Shift meeting
3/29 Training with Kentfield Fire mutual aid company
4/3 Shift training for Air Management Program
4/4 Shift training for Acting Battalion and Captains
4/9 Meeting with Battalion 17 concerning CAD changes
4/10 Meeting with ICMA representative concerning training
4/15 Battalion Block training with MCFD – Coastal/Inland Incident Response Plan
4/27 Staff meeting
4/28 Meeting with EMT Instructor for training
5/3 Shift meeting
5/4 Marin County Operations Section meeting, meeting with EMS stakeholders for Target Solutions documentation
5/7 CFFJAC meeting in Sacramento